THEATRE/EVENTS TECHNICIAN

OVERALL PURPOSE OF THE POST

A broad role that will assist with the implementation and operation of the technical aspects of performances for the School's in-house end of year performances. Working alongside the School's Artistic staff and a Stage Manager to deliver lighting, sound, and AV elements.

This position is a fixed term role. The dates are as below:

- Technical & Dress Rehearsals 13th June – 17th June
- Performances/Further Rehearsals 20th June – 1st July (Weekdays only)

SUMMARY OF THE ROLE

This position may suit a recent graduate or an individual looking to gain valuable hands-on experience in the technical elements of theatre and events. Excellent organisational and communication skills are paramount combined with a basic grounding in technical aspects.

CONTRACT TERMS

Line Managed by   Senior Theatre Technician

Key contacts   Artistic Director, Stage Manager, Ballet staff, IT Department, Wardrobe and other departments involved in the end of year performances.

SAFEGUARDING DUTIES AND RESPONSIBILITIES

The School is committed to safeguarding and promoting the welfare of children and young people and recognises that safeguarding and promoting the welfare of children is everyone's responsibility. The School expects all staff and volunteers to share this commitment to children's safeguarding and to share this child-centered approach. This approach means that staff must consider, at all times, what is in the best interests of the child. Additionally, the following is expected of all staff:

- To uphold the School's policies relating to safeguarding and child protection, behavior, health and safety and all other relevant policies
- To promote and safeguard the welfare of children and young persons for whom you are responsible, and come into contact with

- To report any safeguarding concerns using the relevant channels, such as informing the Designated Safeguarding Lead, in a timely and appropriate manner
- To ensure full compliance with all statutory regulations, in particular the most recent Keeping Children Safe in Education, and communicating concerns to the Designated Safeguarding Lead, other relevant staff of The Royal Ballet School or local children's services as appropriate.

MAIN DUTIES

This list should be seen as illustrative rather than prescriptive

PRODUCTION
- Assist during end of year performances to ensure rehearsals and production meetings run smoothly
- Liaise with Royal Ballet School Artistic staff including Ballet Teachers and Wardrobe staff to ensure all productions run smoothly

TECHNICAL

- Work with internal staff and guest choreographers and designers to determine the technical needs
- Set up and operate lighting, sound and multimedia equipment
- Record and archive all in-house productions (drawing on support from the Front of House team)
- Hire/purchase specialist equipment and/or technical support where required

HEALTH & SAFETY
- Responsible for hands-on maintenance of all technical equipment, ensuring equipment is safety checked at regular intervals
- Ensure all health and safety requirements are met for the use of the performances spaces
- Any other duties as may reasonably be required and that fall within the scope and range of the job

PERSON SPECIFIATION

ESSENTIAL CRITERIA

- Knowledge of GrandMA3 Lighting Software/Command Wing.
- Knowledge of Basic Sound desk & Microphone operation (Allen & Heath QU16)
- Experience in Programming and Operating Qlab Audio Software
- Experience in lighting for performance/dance.
- Strong communicator, able to work effectively in a team

DESIRABLE CRITERIA

- Experience in maintaining and operating Cameras
- Experience in Vision Mixing Cameras
- Experience working in a school/Educational Environment

We're passionate about creating an inclusive workplace that promotes and values diversity. At The Royal Ballet School we are committed to creating an environment where every one of our employees feels part of our team and can flourish, regardless of their background.