



ROYAL
BALLET
SCHOOL



JOIN OUR TEAM

WORK AT THE ROYAL BALLET SCHOOL

ABOUT US

We are a global organisation with an important mission: to nurture, train and educate exceptional classical ballet dancers and to set the standard for dance training worldwide.

As a boarding school, a performing arts organisation and a charity, our team is varied. Our staff have specialist skills in dance, academics, pastoral care, healthcare, outreach, marketing, fundraising, and operations - to name a few.

We look for committed, enthusiastic candidates who demonstrate the skills and experience we need.

People are the key to our success - we attract, retain, develop and motivate the best in their fields to share our commitment to providing excellent care and education for our aspiring dancers and dance teachers.

OUR VALUES

**ACTIVELY
WIDENING
ACCESS**

**OUR HERITAGE
NOURISHES
OUR FUTURE**

**STRIVING FOR
EXCELLENCE**

**NURTURING
INDIVIDUALS**

**ALWAYS
INNOVATING**

WHAT'S IN IT FOR YOU?

Our full-time students are based at White Lodge in Richmond Park and Upper School in Covent Garden.

There are four boarding houses; two at White Lodge (Years 7-11), one in Pimlico, (Years 12-13), and one in Covent Garden (Year 14).

The Royal Ballet School operates in locations worldwide, including different Associate centres and venues for Intensive Courses.

Across our sites, there are a total of 250 employees. Wherever they work, our team respect each other, knowing everyone has a unique part to play in our organisation's mission. Our workspaces are friendly, welcoming and inclusive. Our employees share a passion for the arts in society and for supporting individuals to reach their full potential.



**GENEROUS
PENSION
SCHEME**



**TECH AND
ELECTRIC
VEHICLE SCHEME**



**CYCLE TO
WORK
SCHEME**



**EMPLOYEE
ASSISTANCE
PROGRAMME**



**LEARNING AND
DEVELOPMENT
OPPORTUNITIES**



**SEASON
TICKET
LOAN**



**GENEROUS
ANNUAL
LEAVE**



**DISCOUNTS
OFF A VARIETY
OF BRANDS**



**SCIENCE
LABORATORY
TECHNICIAN**

APPLICATION DETAILS

LOCATION:

White Lodge, Richmond
Park, TW10 5HR

SALARY:

circa £12,800 (0.4 FTE)

START DATE:

September 2026

APPLICATION CLOSING DATE:

17 July 2026



HOURS:

14 hours per week (0.4 FTE) performed over two seven hour days. The School can be flexible to support the successful candidates preference on days. This position is term time only.

OVERALL PURPOSE OF THE POST:

The Science Laboratory Technician will support the delivery of the Science curriculum at White Lodge by ensuring practical lessons are effectively prepared, maintained and supported. The postholder will play a key role in maintaining a safe, organised and well-resourced laboratory environment for both students and staff.

SUMMARY OF THE ROLE:

Working under the direction of the Head of Science, and in their absence the Science Teacher, the Science Laboratory Technician will prepare and clear practical lessons, manage laboratory stock and equipment, support health and safety compliance, and undertake administrative tasks to support the department. The postholder will ensure the laboratory and preparation room remain organised, safe and fully equipped to support teaching and learning.



MAIN DUTIES:

Laboratory Support

- Prepare apparatus, equipment and chemicals for practical teaching activities
- Clear away and return apparatus and chemicals to appropriate storage following lessons
- Assist teaching staff during practical lessons where required
- Support the testing, maintenance and basic repair of laboratory equipment
- Report equipment faults promptly to the Head of Science.

Stock and Resource Management

- Maintain inventories of laboratory equipment, chemicals and materials
- Undertake regular stock checks and maintain accurate records using appropriate IT systems
- Inform the Head of Science when materials or equipment require replenishment
- Ensure laboratory resources are organised, accessible and fit for purpose.

Health & Safety

- Dispose of chemicals, broken glass and other laboratory waste in accordance with CLEAPSS guidance and school procedures
- Support the maintenance of a safe working environment within the laboratory and preparation room
- Ensure compliance with all relevant health and safety regulations and risk management procedures.

Administrative Support

- Assist with photocopying and preparation of teaching resources
- Support departmental administration, including ordering materials and maintaining records where required.

General

- Attend relevant training and professional development activities as agreed with the Head of Science
- Undertake any other duties reasonably required within the scope of the role.

PERSON SPECIFICATION:

ESSENTIAL CRITERIA

- Experience working within a school science laboratory or similar scientific environment
- Knowledge of laboratory health and safety procedures and willingness to undertake or maintain CLEAPSS training
- Strong communication and interpersonal skills, with the ability to work effectively with both young people and colleagues
- Good organisational skills and attention to detail
- Competent IT skills, including Microsoft Office applications, or willingness to undertake training
- Professional, reliable and punctual approach to work
- Flexible and collaborative team player
- Empathy with the aims, values and ethos of The Royal Ballet School.

DESIRABLE CRITERIA

- CLEAPSS qualification or certification
- Previous experience supporting practical science teaching across multiple disciplines
- Experience of inventory or stock management
- Experience working within an educational setting.



SAFEGUARDING DUTIES AND RESPONSIBILITIES

The School is committed to safeguarding and promoting the welfare of children and young people and recognises that safeguarding and promoting the welfare of children is everyone's responsibility. The School expects all staff and volunteers to share this commitment to children's safeguarding and to share this child-centred approach. This approach means that staff must consider, at all times, what is in the best interests of the child. Additionally, the following is expected of all staff:

- To uphold the School's policies relating to safeguarding and child protection, behaviour, health and safety and all other relevant policies
- To promote and safeguard the welfare of children and young persons for whom you are responsible and come into contact with
- To report any safeguarding concerns using the relevant channels, such as informing the Designated Safeguarding Lead, in a timely and appropriate manner
- To ensure full compliance with all statutory regulations, particularly the most recent Keeping Children Safe in Education, and to communicate concerns to the Designated Safeguarding Lead, other relevant staff of The Royal Ballet School or local children's services as appropriate.

We are committed to creating an environment where all our employees feel part of our team and can flourish, regardless of their background. We're proud to be an inclusive workplace that promotes and values diversity.

The information detailed here about this role should not be considered encompassing. Over time, the emphasis of the job may change without changing the general characterisation of the role or the level of duties and responsibilities. This information will be periodically reviewed and revised in consultation with the postholder.



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TO APPLY**

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WITH YOUR
APPLICATION**

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QUESTIONS**

